

**RECORD OF EDITS TO THE NATIONAL COLLEGIATE 4-H**  
**ORGANIZATION'S CONSTITUTION**  
**2002-2006**

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AMENDMENTS PRESENTED AND APPROVED BY NAB ON 2/22/02

Laura Green-NAB Chair and North Central Region President 2001-2002  
Crystal Reid-North Central Region Conference Coordinator 2001-2002  
Wendy Kannel-North Central Region President 2002-2003  
Jennifer Law-Southern Region President 2001-2002  
Samantha Ephgrave-NAB Chair-Elect and Southern Region President 2002-2003  
Melissa Corvin-Southern Region Conference Coordinator 2002-2003  
Julia Dafoe-Western Region President 2001-2002  
Candace Green-Western Region President 2002-2003  
Jayme Van Noordt-North East Region President 2001-2003  
Chuck Graves-USDA Collegiate 4-H Advisor  
Stacy Carrell-Secretary 2001-2002  
Randy Dreher-Secretary 2002-2003

Article IV - MEETINGS

- A. The NAB shall meet at the National Collegiate 4-H Conference and as needed. The meetings may take the form of a teleconference.

Article V – NATIONAL COLLEGIATE 4-H CONFERENCE

- C. Shall be held annually.
  
- D. Shall be hosted by a school or schools within the four Collegiate 4-H regions in the following order:
  - 1. North Central
  - 2. Southern
  - 3. Western
  - 4. North East

Article V – NATIONAL COLLEGIATE 4-H CONFERENCE

- F. A \$500 stipend will be taken from the current year's national Collegiate 4-H account to be paid to the following year's host school(s) to be used for the conference. The amount given to the host school shall be revised as needed.

Entire constitution –

Change all phrases reading “National Leadership Conference” to “National Collegiate 4-H Conference.” Also change all phrases reading, “Regional Leadership Conference” to “Regional Collegiate 4-H Conference.”

Passed by 2/3 majority of quorum present at the National Business Meeting on 02/24/2002

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AMENDMENTS PRESENTED AND APPROVED BY NAB ON 02/19/2003

Samantha Ephgrave-NAB Chair and Southern Region President 2002-2003  
Melissa Corvin-Southern Region Conference Coordinator 2002-2003  
Coalson Lacey-Southern Region President 2003-2004  
Sara Boatner-NAB Chair-Elect and Western Region President 2002-2004  
James Miller-Western Region Conference Coordinator 2003-2004  
Jayme Van Noordt-North East Region President 2002-2004  
Stacy Carrell-North Central Region President 2003-2004  
Randy Dreher-Secretary 2002-2003  
Kate Hansberger-Secretary 2003-2004  
Trent Blare-Business Manager 2003-2004

ARTICLE III – ADMINISTRATION (NATIONAL ACTION BOARD)

- A. The administration of the National Collegiate 4-H Organization shall be vested in a five (5)-member board, as well as two non-voting members who will serve as secretary and business manager, respectively, plus advisors, known as the National Action Board, hereafter to be referred to as the NAB.

Passed by 2/3 majority of quorum present at the National Business Meeting on 02/21/2003

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AMENDMENTS PRESENTED AND APPROVED BY NAB ON 02/19/04

Sara Boatner-NAB Chair-Elect and Western Region President 2002-2004  
James Miller-Western Region Conference Coordinator and Western Region President 2003-2005  
Jayme Van Noordt-North East Region President 2002-2004  
Stacy Carrell-North Central Region President 2003-2004  
David Hartely-NAB Chair-Elect and North East Region President 2004-2005  
Patrick Voorhies-Southern Region President 2004-2005  
Haley Cook-North Central Region President 2004-2005  
Kate Hansberger-Secretary 2003-2004  
Tina Hirsh-Secretary 2004-2005  
Trent Blare-Business Manager 2003-2004  
Anthony Rekeweg-Business Manager 2004-2005

ARTICLE II –Membership and Voting

C. Dues

1. National dues shall be paid prior to the beginning of the national business meeting of that year.
2. National dues shall be \$5 per person with a cap of \$50 per club payable to the "National 4-H Council."

## Article V – National Collegiate 4-H Conference

G. Any profit from the conference in the amount of more than \$1000 shall be passed on to the following year's conference.

Passed by 2/3 majority of quorum present at the National Business Meeting on 02/21/04

### Procedural Notes

#### NAB Leadership Grant

On 09/30/02, NAB voted to start the NAB Leadership Grant with the guidelines that it would be open to any dues-paying club that showed a need for funding a leadership-based event. The stipulations on the grant include that a maximum of one grant per academic year can be granted to each region in the amount of \$400.00 or less. The broad-category leadership grant can be used for materials, speaker costs, transportation/registration cost for a club to send delegates to a leadership conference, anything related to enhancing the leadership abilities of our organization or for our organization to provide leadership training to others. The grant cannot be used for a club to send delegates to their own "home" regional conference, but can be utilized for a club to send members to another region's conference.

The application process consists of the club submitting a formal letter stating the need for the grant, how much money they are asking for (up to \$400.00) and the benefit Collegiate 4-H will receive if they utilize the grant. The 5 voting members of NAB will be responsible for screening the applications. The letters should be submitted to the club's respective NAB representative, who then emails the letter to all of NAB. NAB then votes by e-mail to approve/disapprove the grant request.

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#### AMENDMENTS PRESENTED AND APPROVED ON 02/12/2005

David Hartley; 2004 - 2005 North Eastern Region President  
Haley Cook; 2004 - 2005 North Central Region President  
Patrick Voorhies; 2004 - 2005 Southern Region President  
Cindy Sperry; 2004 - 2005 Western Region Representative  
Shannon Glaspell; 2004 - 2005 Conference Coordinator  
Tina Hirsch; 2004 - 2005 NAB Secretary  
Tony Rekeweg; 2004 - 2005 NAB Business Manager

WHEREAS the current constitution, amended 2/2004, reads in Article VI, Section A:

A final report and evaluation of the National Collegiate 4-H Conference shall be published by the host club no more than one month after the conference and sent to all member clubs.

be amended to read (changes underlined):

A final report, including a detailed budget and income statement, and evaluation of the National Collegiate 4-H Conference shall be published by the host club no more than two months after the conference and sent to NAB, which can be provided to member clubs upon request.

and be effective immediately.

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#### AMENDMENTS PRESENTED AND APPROVED ON 02/12/2005

David Hartley; 2004 - 2005 North Eastern Region President  
Haley Cook; 2004 - 2005 North Central Region President  
Patrick Voorhies; 2004 - 2005 Southern Region President  
Cindy Sperry; 2004 - 2005 Western Region Representative  
Shannon Glaspell; 2004 - 2005 Conference Coordinator  
Tina Hirsch; 2004 - 2005 NAB Secretary  
Tony Rekeweg; 2004 - 2005 NAB Business Manager

WHEREAS in a newly amended constitution, the following additions are to be made in newly created Article XII entitled "Awards and Recognition":

- A. NAB will be responsible for naming a National Club of the Year. NAB will name this club using the rules and procedures outlined in the most recently amended copy of the document *National Collegiate 4-H Club of the Year Guidelines*. Changes to this document must be approved by a 2/3 majority vote of the voting delegates at the national business meeting.
- B. NAB will be responsible for naming a National New Club of the Year. NAB will name this club using the rules and procedures outlined in the most recently amended copy of the document *National Collegiate 4-H Club of the Year Guidelines*. Changes to this document must be approved by a 2/3 majority vote of the voting delegates at the national business meeting.
- C. NAB will be responsible for awarding the National Collegiate 4-H Scrapbook of the Year. NAB will name this club using the rules and procedures outlined in the most recently amended copy of the document *National Collegiate 4-H Scrapbook Judging Guidelines*. Changes to this document must be approved by a 2/3 majority vote of the voting delegates at the national business meeting.

and be effective immediately.

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AMENDMENTS PRESENTED AND APPROVED ON 02/12/2005

David Hartley; 2004 - 2005 North Eastern Region President  
Haley Cook; 2004 - 2005 North Central Region President  
Patrick Voorhies; 2004 - 2005 Southern Region President  
Cindy Sperry; 2004 - 2005 Western Region Representative  
Shannon Glaspell; 2004 - 2005 Conference Coordinator  
Tina Hirsch; 2004 - 2005 NAB Secretary  
Tony Rekeweg; 2004 - 2005 NAB Business Manager

WHEREAS in a newly amended constitution, the following addition is to be made in Article III, in a newly created Sections J, K, and L:

- J. Duties of the NAB Business Manager
  1. To conduct all monetary transactions.
  2. To maintain a permanent journal of all transactions and a ledger of all accounts.
  3. To prepare a report for the newsletter.
  4. To prepare a financial statement at the close of each club year.
  5. To prepare a proposed budget for the following year.
  
- K. Duties of the NAB Secretary
  1. To maintain records of the NAB Executive Board meeting.
  2. To keep records of the business meetings of the National Organization
  3. To edit and supervise the publication of the national newsletter.
  4. To conduct necessary and appropriate correspondence on behalf of the organization.
  
- L. A NAB member from the previous year will serve as a Reference Liaison to the current board in a non-voting capacity. The member will be appointed by the current NAB Executive Board.

and be effective immediately.

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AMENDMENTS PRESENTED AND APPROVED ON 02/12/2005

David Hartley; 2004 - 2005 North Eastern Region President  
Haley Cook; 2004 - 2005 North Central Region President  
Patrick Voorhies; 2004 - 2005 Southern Region President  
Cindy Sperry; 2004 - 2005 Western Region Representative  
Shannon Glaspell; 2004 - 2005 Conference Coordinator  
Tina Hirsch; 2004 - 2005 NAB Secretary  
Tony Rekeweg; 2004 - 2005 NAB Business Manager

WHEREAS in a newly amended constitution, the following addition is to be made in Article II, in a newly created Section D:

Collegiate 4-H organizations wishing to be recognized as an active club must follow the guidelines outlined in the most recently amended document *National Collegiate 4-H Organization Establishment Guidelines*. Any changes made to this document must be adopted by the full region with a 2/3 majority vote.

and be effective immediately.

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AMENDMENTS PRESENTED AND APPROVED ON 02/25/2006

Justin Bolte; 2005 - 2006 North Central Region President  
Patrick Voorhies; 2005 - 2006 Southern Region President  
Shane Sheridan; 2005 - 2006 Western Region President  
Sarah Leidheiser and Kyle Fogt; 2005 - 2006 Conference Coordinators  
Val Krumm; 2005 - 2006 NAB Secretary  
Derrick Goebel; 2005 - 2006 NAB Business Manager

Article III – Administration (National Action Board)

- B. The administration of the National Collegiate 4-H Organization shall be vested in a nine (9)-member board, as well as non-voting members including secretary, business manager, advisors, and committee liaisons, known as the National Action Board, hereafter to be referred to as the NAB.
- C. The voting NAB members shall be made up of the elected regional representative from each of the four regions, the National Conference Coordinator, and second year NAB members.
- D. Second year NAB shall be comprised of the four regional representatives from the previous year.
- E. NAB members must be college students enrolled during the office span with the exception of NAB advisors and second year NAB members.
- F. Second year NAB members no longer enrolled in school may retain their position if they remain active in collegiate 4-H activities at the local and regional levels.
- G. Should any regional president/representative member withdraw or transfer to a college or university outside of their elected region, resign, or otherwise become ineligible or unable to perform the duties of their office, the affected region shall appoint a replacement.

- H. The regions of the National Collegiate 4-H Organization shall be the same as the USDA/Extension System regions.
- I. Each region shall elect their regional representative to the NAB. The region hosting the next National Collegiate 4-H Conference will also elect a National Conference Coordinator.
- J. Voting members, excluding the National Conference Coordinator, will serve two, one year terms. The first term members will serve as regional representatives. The second term members will serve as second year NAB members. A term is defined as the fiscal year beginning and ending at National Collegiate 4-H Conference.
- K. The National Advisors will be an official of the Extension System/United States Department of Agriculture, one representative from the National 4-H Council, and a faculty advisor from the region hosting the next National Collegiate 4-H Conference.
- K. Duties of NAB
1. Serve as a liaison between regions. Communicate information and ideas between regions.
  2. Responsible for the administrative duties at National Collegiate 4-H Conference
  3. Promote club and membership development within the four regions
  4. Maintain and distribute monies held in the National Collegiate 4-H account
- L. Duties of Second Year NAB
1. Ensure communication of information of national concern
  2. Development and implementation of National Service Project of Emphasis
  3. Promote Collegiate 4-H nationally through representation of Collegiate 4-H at National 4-H Congress, National 4-H Conference, and other activities deemed appropriate
  4. Development of implementation of strategic planning
  5. Responsible for developing partnerships for organizational evaluation
- M. Duties of NAB Chair
1. Develop preliminary agenda and meeting announcements two weeks prior to NAB meetings.
  2. Coordinate non-NAB member agenda requests.
  3. Secure meeting arrangements.
- N. Duties of NAB Business Manager
6. Conduct all monetary transactions.
  7. Maintain a permanent journal of all transactions and a ledger of all accounts.
  8. Prepare a report for the newsletter.
  9. Prepare a financial statement at the close of each club year.
  10. Prepare a proposed budget for the following year.
  11. Facilitate committee relations and reports.

O. Duties of NAB Secretary

5. Maintain records of the NAB Executive Board meeting.
6. Keep records of the business meetings of the National Organization
7. Edit and supervise the publication of the national newsletter.
8. Conduct necessary and appropriate correspondence on behalf of the organization.

P. Duties of the advisor(s)

1. Maintain an active and involved role in the organization
2. Regularly attend NAB meetings
3. Be an advocate to Collegiate 4-H to the organization they represent
4. Provide guidance and outside perspectives to NAB
5. Attend and participate in the National Collegiate 4-H Conference

and be effective February 26, 2006.

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AMENDMENTS PRESENTED AND APPROVED ON 02/25/2006

Samantha Ephgrave; Oklahoma State University  
Michelle Craig; Auburn University

BE IT ENACTED BY THE NATIONAL COLLEGIATE 4-H ORGANIZATION:

Section 1. This act shall be known as the "Voting Act of 2006"

Section 2. The original language of Article II Section B of the National Collegiate 4-H Constitution reads as follows:

B. Voting

1. Each club shall be allowed two (2) votes at all meetings. With express written permission of the club, one (1) delegate may cast two (2) votes.
2. Voting delegates will be entered into the minutes during the roll call of clubs.
3. Clubs not having a voting delegation in attendance at a meeting may vote by proxy, which shall be accepted without prejudice, but shall be applicable only to questions presented in the last pre-conference newsletter.
4. Alumni members do not have voting privileges, but are represented through the votes of their alma mater.

5. Members-at-large who have paid their dues shall have one (1) vote per ten (10) members or fraction thereof. Members-at-large shall meet prior to the business meeting to choose voting delegate(s).

Section 3. AMENDMENT Strike the phrase “Each club shall be allowed two (2) votes at all meetings” from Section B.1., to be replaced with the phrase “Each club shall be allowed two (2) votes at all meetings unless the club voting powers are altered by Article II, Section B paragraph 1A.”

Section 4. NEW LAW A new section of law to be codified in the National Collegiate 4-H Constitution as Article II, Section B, Item 1A unless there is created a duplication in numbering reads as follows:

If a Collegiate 4-H Organization has the ability to have members from more than one post-secondary educational facility then the Collegiate 4-H Organization voting right shall be governed here as:

- i. A count of active members on roll within the Collegiate 4-H Organization must be taken. Then active members belonging to other Collegiate 4-H Organization must be stricken from the count.
- ii. A Collegiate 4-H Organization will then receive one (1) vote for every 10 active members or fraction thereof
- iii. A Collegiate 4-H Organization falling under the power of Article II Section C paragraph 1A shall be able to receive at the maximum two (2) votes.

Section 5. This act shall become effective immediately upon passage and approval.

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AMENDMENTS PRESENTED AND APPROVED ON 02/25/2006

Samantha Ephgrave; Oklahoma State University  
Vanessa Renwick; UC Davis  
Cindy Sperry; UC Davis  
Michelle Craig; Auburn University

BE IT ENACTED BY THE NATIONAL COLLEGIATE 4-H ORGANIZATION:

Section 1. This act shall be known as the “Membership and Voting Act of 2006.”

Section 2. The original language of Article II Section A of the National Collegiate 4-H Constitution reads as follows:

A. Membership

1. Any Collegiate 4-H Club shall be eligible for membership in the National Collegiate 4-H Organization.
2. Any member or alumnus of a Collegiate 4-H club, or any past members-at-large shall be eligible for membership. These members shall be known as Collegiate 4-H Alumni.
3. Any person interested in a Collegiate 4-H Organization at his/her school shall be eligible on a membership-at-large basis.

Section 3. AMENDMENT Strike Section II.A.3. to be replaced by the following:

3. Any student, enrolled at an institution of higher learning without an affiliated Collegiate 4-H club and recognized by that state's state 4-H office, shall be eligible on a membership-at-large basis.

Section 4. ENFORCEMENT Members found in violation of this amendment will be subject to dismissal of votes during the time period the infraction occurs.

Section 5. This act shall become effective immediately upon passage and approval.

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AMENDMENTS PRESENTED AND APPROVED ON 02/25/2006

Justin Bolte; 2005 - 2006 North Central Region President  
Patrick Voorhies; 2005 - 2006 Southern Region President  
Shane Sheridan; 2005 - 2006 Western Region President  
Sarah Leidheiser and Kyle Fogt; 2005 - 2006 Conference Coordinators  
Val Krumm; 2005 - 2006 NAB Secretary  
Derrick Goebel; 2005 - 2006 NAB Business Manager

WHEREAS in the current constitution, Article VII, Sections B,C,D, currently reads:

- B. At the National Collegiate 4-H Conference, an area of special concern, known as the National Collegiate 4-H Service Project of Emphasis, shall be selected for the following three (3) academic years. Each member club shall strive to carry out one (1) project each year during the three (3) years, addressing this area of concern, and shall report this project to the National Organization.
- C. The National Service Project of Emphasis:
  - a. Will be approved by a majority vote at the National Collegiate 4-H Conference.
  - b. The club presenting a proposed National Service Project shall, at its acceptance, become its sponsor.

- c. The project shall be developed over the subsequent one (1) year period by the sponsor club.
- d. A National Service Project manual will be submitted by the sponsor club at the National Collegiate 4-H Conference at the end of the first year.
- e. The sponsor club will submit a report of the project to the NAB at the end of the three (3) year period.
- f. The NAB should maintain all National Service Project manuals to be available to member clubs on request.

D. The National Service Project of Emphasis will not be limited to one (1) every three (3) years.

In a newly amended constitution, these sections should be removed and a newly added section Section B should read:

1. There will be a National Service Project of Emphasis selected by the Collegiate 4-H National Voting body.
2. The project will be proposed by a group of interested parties at the time of expiration of the previous National Service Project of Emphasis.
3. A proposal for the project must be submitted to the NAB at least 24 hours in advance of the National Business Meeting and include a description, purpose, timeline, and implementation plan.

and be effective immediately.

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